



BROCK HILLS HOME OWNERS ASSOCIATION Post-Secondary School Scholarship Information Sheet

Deadline: The application and all attachments must be submitted (postmarked) on or before July 1st. Portions of the application can be emailed before midnight Eastern Standard Time on the due date to giveachildwings@gmail.com.

For all emailed applications, label your subject line: HOA Scholarship Re: [insert name here].

Eligibility: Any student applying for trade school or undergraduate two- and four-year institutions are eligible as long as they meet all criteria listed below:

- Applicant must be an immediate family member of a Brock Hills HOA homeowner in good standing.
- Applicant must be under the age of 21 by submission deadline (July 1st).
- If selected for an award, applicant must be able to provide official proof of enrollment for fall semester from their school's registrar. (It should be stamped with your school's seal.) If such documentation is not provided within 60 days of notification of award, or within 60 days after the start of the school semester (whichever is last), applicant will forfeit the award, and a runner-up will be selected to receive the award.

Items Due: In addition to this completed and signed application, applicants are required to provide a recent photograph, two (2) letters of recommendation, an official school transcript, a 500-1000 word essay, a cover letter of introduction, and signed honor statement (located at the bottom of the application). A two-page recommendation form is included herein for your convenience, which can be duplicated. Applicants are expected to arrange for two professional letters of recommendation to be submitted before the deadline. Applicant's most recent transcript may be sent directly to the address below by or before July 1st. However, as an alternative to direct mail from the school, a sealed copy of a transcript with the application is acceptable.

Recommendations: If additional space is needed to complete the application, use a separate piece of paper and label response(s) clearly. It is recommended that essays be proofread before they are sent. Errors in spelling and punctuation will not count in your favor. Start the applications early enough so that your proofreader has time to provide effective advice. Application materials will not be returned. Under no circumstances will late applications be considered. Timely submission of all documentation is your responsibility.

Contact Information: Any questions about the application should be directed to Ms. L. DeLeon by email at giveachildwings@gmail.com. Emails sent to the president of the HOA will require re-direction to the appropriate email address, may not be answered in a timely fashion.

Checklist: Use the following checklist to be sure your packet is complete. Be sure you have accounted for timely submission of the following:

- Typed cover letter of introduction, addressed to the Scholarship Committee
- Completed application
- Recent photograph
- 2 completed recommendation forms
- Typed, double-spaced essay of 500-1000 words, with topic identified
- Most recent, official sealed school transcript
- Signed and dated Certification Statement

All applications/materials must be mailed to: Brock Hills HOA Scholarship Committee
P.O. Box 1541
Upper Marlboro, Maryland 20772



BROCK HILLS HOME OWNERS ASSOCIATION
Post-Secondary School Scholarship Application

Please PRINT LEGIBLY, using BLACK or BLUE ink.

Name (First, Middle, Last): _____ DOB: _____

Home Address (Street, City, State, Zip Code): _____

Phone Number: _____ Email address: _____

What is your preferred method of contact after August? _____

Name of Current School: _____ Current Grade/Year: _____

Parent/Guardian's Full Name: _____ Occupation: _____

College/University/Trade School you plan to attend: _____

Mailing address: _____

Have you been accepted for fall enrollment? _____ Yes _____ No

Going back three years, list your personal accomplishments or honors for school-related achievements:

Going back three years, list your personal accomplishments or honors for community-related activities:

EXPOSITORY ESSAY (REQUIRED) 500 – 1000 words TYPED and DOUBLE-spaced on a separate page. Choose one question from the five below. Be certain to include your name and reference the question that you are providing thoughtful reflection for. Try to engage your audience (the reader). Your ideas should be well supported by clear details. Your essay will be evaluated using the rubric provided with this application, so feel free to use it as a guide when developing your statement.

Option #1: Besides the opportunity to earn a degree and obtain higher earning potential, your time in college will provide a chance for personal exploration and provides occasions to make friends that you will interact with for life. That said, what are your future goals, and how you expect attendance at college to help you achieve them?

Option #2: How can the same set of facts or the same incident be viewed by different people to arrive at completely different opinions of what happened? This dilemma affects officers of the court (judges, police officers, etc.) every day, yet they are charged to be impartial when arriving at a verdict. Is it possible to really be impartial? Do you think it is important to see the problem from both sides in order to come to a fair assessment? Maybe it is irrelevant. Maybe it depends upon the situation. You may use any example as long as you fully explain it.

Option #3: If you are chosen to receive a scholarship award this year, what do you plan to do with the monetary award? How will it help you achieve your goals for your upcoming year at school?

Option #4: What does the phrase “pay it forward” mean? Who do you think has an obligation to ‘pay it forward’ and why? How could this affect you personally or professionally?

Option #5: Describe a person who is (or was) a part of your life and affected you in a significant manner. This could be anyone you know: a friend, family member, coach, teacher, priest, or mentor. What character traits do you most admire or wish to emulate? How has your association with this person changed your view of life.

CERTIFICATION STATEMENT (SIGNATURE IS REQUIRED AS STATEMENT OF HONOR)

I _____
[insert name here] hereby certify that all information provided in this application is true and correct to the best of my knowledge. On my honor, I pledge that this is my own original work; and I have not received unauthorized assistance for completion of the essay or cover letter.

I agree to have my picture used on the HOA website. If I am selected to receive an award, I will provide official proof of current enrollment from my registrar’s office within 60 days of being notified (or within 60 days after the start of my semester – whichever is last) before I can receive any award monies. If I fail to provide official documentation of current enrollment within the time agreed upon, I am aware that I will forfeit the entire award. I further agree that if I withdraw from school or transfer to another institution during the tenure of the scholarship (if granted), I may become ineligible for further payments.

Applicant's Signature: _____ Date: _____

Parent/Guardian’s Signature if under 18 years: _____ Date: _____



BROCK HILLS HOA SCHOLARSHIP COMMITTEE

P.O. Box 1541 • Upper Marlboro, MD 20772

Recommendation Form for Post- Secondary School Scholarship Applicants (Page 1 of 2)

Please postmark forms no later than July 1st.

Professional recommendations only (instructors, academic counselors, employers, volunteer supervisors) will be accepted, with at least one from a recent instructor.

Applicant's Name: _____ Current grade level: _____

Purpose: We appreciate your cooperation in completing this form. Please be candid about this student's academic ability, or potential and motivation. We understand the difficulty in evaluating a student and are aware that young people are constantly growing, changing and developing. This form is only one piece of the student's profile to be used in our assessment process, and will remain a confidential portion of the application not to be shared with the applicant. Thank you for your thoughtful attention to this request.

Current School: _____ I have known this student for _____ months/years.

For each of the personal characteristics listed below, please rate the applicant on a scale of 1-10, with one (1) being Below Average and ten (10) being Outstanding. Circle your responses.

	Below Avg.							Outstanding		
	1	2	3	4	5	6	7	8	9	10
Organizational skills	1	2	3	4	5	6	7	8	9	10
Self-Motivation	1	2	3	4	5	6	7	8	9	10
Leadership Ability	1	2	3	4	5	6	7	8	9	10
Work Ethic	1	2	3	4	5	6	7	8	9	10
Responsible	1	2	3	4	5	6	7	8	9	10
Dependable	1	2	3	4	5	6	7	8	9	10
Cooperative	1	2	3	4	5	6	7	8	9	10
Deadline Oriented	1	2	3	4	5	6	7	8	9	10
Ability to Set and Attain Goals	1	2	3	4	5	6	7	8	9	10
Team Oriented	1	2	3	4	5	6	7	8	9	10
Flexibility	1	2	3	4	5	6	7	8	9	10

Please provide a written statement on the second page of this form explaining why you think this student should receive a scholarship; and describe what makes the applicant unique. This written statement is necessary for the Recommendation to be considered by the Scholarship Committee. Please include this page with your written statement.

Name of Person Providing Recommendation _____

Title _____ Phone Number _____

